
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MAGNOLIA WEST
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Magnolia West Community Development District was held on **Tuesday, February 9, 2016 at 3:30 p.m.** at the Magnolia West Amenity Center located at 3490 Canyon Falls Drive, Green Cove Springs, and FL. 32043.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Curtis Hart	Board Supervisor, Vice Chairman
James Teagle	Board Supervisor, Assistant Secretary
Jan Doan	Board Supervisor, Assistant Secretary
Mark Dearing	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams (via speaker phone)
Tony Shiver	First Coast CMS
Kyle Kubik	Austin Outdoor

Audience present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter opened the Board of Supervisors Meeting at 3:30 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience questions.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held
November 10, 2015**

On a motion by Mr. Teagle, seconded by Mr. Hart, with all in favor, the Board approved the minutes of the Board of Supervisors' regular meeting held November 10, 2015 for the Magnolia West Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of the Operation and
Maintenance Expenditures for October
2015, November 2015 and December 2015**

On a motion by Mr. Teagle, seconded by Mr. Hart, with all in favor, the Board ratified the operations and maintenance expenditures for October 2015 in the amount of \$25,814.94 and November 2015 in the amount of \$14,045.79 and December 2015 in the amount of \$13,320.43 for the Magnolia West Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No Report.
- B. District Engineer
Not Present.
- C. First Coast CMS
 - i.) Field Report, January 2016
Mr. Shiver reviewed his report under Tab 3.
- D. Austin Outdoor
 - i.) Update on name change
 - ii.) Landscape Report, January 2016
- E. District Manager
Ms. Gallagher noted that a car without tags had been parking at the Amenity Center overnight. The Board authorized the Chair to enter into an agreement with a towing company and have signs posted.

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board authorized the Chair to enter into an agreement with a towing company and have signs posted for Magnolia West Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2016-02,
Designating an Assistant Secretary**

On a motion by Mr. Dearing, seconded by Mr. Doan, with all in favor, the Board adopted Resolution 2016-02, Designating an Assistant Secretary, Lesley Gallagher, for Magnolia West Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Lake Doctors Water
Management Addendum**

On a motion by Mr. Dearing, seconded by Mr. Doan, with all in favor, the Board approved the Lake Doctors Water Management Addendum adding pond #6 for an additional cost of \$32.00 monthly to their existing contract for an overall amount of \$230.00 a month for all six (6) ponds for Magnolia West Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Revised Rental Room
Policies**

The Board approved amending the rental room policies to exclude Martin Luther King Day, Washington's Birthday, Columbus Day and Veteran's Day from the days that the amenity room could not be rented, if a federal holiday falls on a Monday or Friday.

On a motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board approved the Revised Rental Room Policies for Magnolia West Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Pool Furniture Proposal

Mr. Shiver reviewed two proposals, one of which was distributed under separate cover (exhibit A).

On a motion by Mr. Teagle, seconded by Mr. Hart, with all in favor, the Board approved the Proposal from Horizon Casual in the amount of \$4,283.47 for Magnolia West Community Development District.

TENTH ORDER OF BUSINESS

Consideration of First Coast CMS Staffing Proposal

Mr. Shiver reviewed his proposal for additional staffing.

On a motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board approved one additional day of staffing at an additional cost of \$450 per month with First Coast CMS and will revisit before summer to determine if additional days are needed for Magnolia West Community Development District.

ELEVENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

A resident had a question regarding additional staffing.

A resident had a question regarding the new plat.

A resident had a concern about the controlled burning being close to homes.

Mr. Dearing noted the new plat is ready to be approved.

On a motion by Mr. Hart, seconded by Mr. Teagle, with all in favor, the Board authorized the Chairman to execute any documents required for this and any documents required for the conveyance of land to the District for Magnolia West Community Development District.

TWELFTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board of Supervisors adjourned the meeting at 3:55 p.m. for the Magnolia West Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

EXHIBIT A



Horizon Casual, Inc.
 PO Box 1000
 Ocala, FL 34478
 HorizonSalesKS@atlantic.net

Quotation/Acknowledgement

Quote Number:
 13012

Quote Date:

Feb 2, 2016

Quote Good for 30 Days

Page:

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Sold To:

First Coast CMS, LLC
 3821 Miruelo Circle N
 Jacksonville, FL 32217

Ship To:

First Coast CMS, LLC
 Green Cove Springs, FL 32217

Phone No.: (904)537-9034

Fax:

Customer PO #	Sales Person	Payment Terms	Ship Via
	Krysta Struble	PREPAID - 2% Prepay Discount Applied	Best Way

www.HorizonCasual.com

Quantity	Item	Description	U. M.	Unit Price	Extension
10	1202	Biscayne Strap 14" Seat Height Chaise Lounge	each	135.00	1,350.00
20	1109	Biscayne Strap Dining Chair	each	75.00	1,500.00
5	4203A-H	42" Acrylic Top Table w/Hole	each	185.00	925.00
1	DISC	2 % PREPAY DISCOUNT (PAYMENT BY CHECK ONLY)	each	75.50	-75.50
<p>FRAME COLOR: 202 VANILLA VINYL COLOR: 202 VANILLA WITH 211 KELLY GREEN ACCENTS 2nd, 3rd, 4th</p> <p>CURRENT LEAD TIME 3-4 WEEKS AFTER RECEIPT OF PAYMENT OR SOONER</p>					

To Process your order, please sign and date below and fax back to: 352 622-6581

Approved By: _____ Date: _____

Printed Name: _____ Title: _____

SALES DO NOT INCLUDE SALES TAX. PURCHASER RESPONSIBLE FOR ALL LOCAL, STATE SALES & USE TAX UNLESS OTHERWISE INDICATED. All claims must be made within five days after receipt of goods, and claims for loss or damage in transit must be filed at once with carrier. We hold a shipping receipt in good order and accept no liability. If merchandise is damaged in transit and so received, you are responsible for securing proper notation of such damage from your local freight agent in order to secure settlement. Title of shipment passes to you upon delivery to, properly receipted by, transportation carrier. We are not responsible for delays in transit and our terms are not to be affected by such delays. Merchandise returned without written authorization will be refused. Goods listed herein remain property of Horizon Casual Inc. until invoice is paid.

Subtotal	3,699.50
Sales Tax	258.97
Shipping & Handling	325.00
Total	4,283.47