

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MAGNOLIA WEST
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Magnolia West Community Development District was held on **Tuesday, July 14, 2015 at 3:30 p.m.** at the Magnolia West Amenity Center located at 3490 Canyon Falls Drive, Green Cove Springs, FL. 32043.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Curtis Hart	Board Supervisor, Vice Chairman
Mark Dearing	Board Supervisor, Assistant Secretary
James Teagle	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams
Tony Shiver	First Coast CMS
Kyle Kubik	Austin Outdoor

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter opened the Board of Supervisors Meeting at 3:35 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments on agenda items.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held May 12, 2015

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board approved the minutes of the Board of Supervisors' regular meeting held May 12, 2015, for the Magnolia West Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the Audit Committee Meeting held May 12, 2015

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board approved the minutes of the Audit Committee meeting held May 12, 2015 for the Magnolia West Community Development District.

FIFTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for April 2015 and May 2015

On a motion by Mr. Teagle, seconded by Mr. Hart, with all in favor, the Board ratified the operations and maintenance expenditures for April 2015 in the amount of \$55,206.54 and May 2015 in the amount of \$16,964.44 for the Magnolia West Community Development District.

SIXTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No Report.
- B. District Engineer
Not Present.
- C. First Coast CMS
Mr. Shiver noted the facility received a satisfactory from the Clay County Health Department after their inspection.

The gas tank for the grill will be installed.

Mr. Shiver received a proposal from First Coast Pavers to repair settled pavers around the pool for \$2,400.00

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board approved First Coast Pavers proposal in the amount of \$2,400.00 for Magnolia West Community Development District.

D. Austin Outdoor
Mr. Kubik reviewed General Services Report (Exhibit A), and noted his crew is onsite on Thursdays.

E. District Manager
Ms. Dobbins reminded the Board that they wanted to set rates for renting the outside Pavilion. She requested to reschedule the Public Hearing, for September 8, 2015. The Board approved the new Public Hearing date.

Ms. Dobbins updated the Board that lightning has damaged the Access System, which a claim has been made and parts have been ordered.

SEVENTH ORDER OF BUSIENSS

**Ratification of Fiscal Year 2014/2015
Funding Agreement with DR Horton**

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board ratified the Fiscal Year 2014/2015 Funding Agreement for Lots 26, 29, 81 and 190 with DR Horton for Magnolia West Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Quit Claim Deed

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board approved the Quit Claim Deed conveying certain property from Magnolia West Community Development District to Magnolia West CDD Holdings, LLC.

NINTH ORDER OF BUSINESS

**Consideration of Certified Painting and
Construction Repair Proposals**

- 1.) Swim Pool Play Feature
- 2.) Amenity Center Miscellaneous Repairs

Discussion ensued.

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board approved the Certified Painting Proposals under Tab 6 in the Amount of \$4,740 for miscellaneous amenity repairs and in the amount of \$5,450 for swimming pool play features for Magnolia West Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-07,
Authorization for Trespass Enforcement**

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board adopted Resolution 2015-07, Authorization for Trespass Enforcement for Magnolia West Community Development District.

ELEVENTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year 2015 / 2016
Final Budget**

**1.) Consideration of Resolution 2015-05, Adopting the Final Budget for Fiscal Year
2015/2016**

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board opened the Public Hearing for Magnolia West Community Development District.

Audience Comments:

Questions on Trustee Fees.

Questions of lights and timers.

Questions on entry features and flowers.

Request to remove Inspection Services and Special Events.

After a brief discussion, the Board of Supervisors approved decreasing the General Fund \$12,800 in Revenue with removing line items and field inspections totaling \$7,800 and special events totaling \$5,000. Total Revenues to be collected for the General Fund now \$217,075.

On a motion by Mr. Hart, seconded by Mr. Teagle, with all in favor, the Board closed the Public Hearing for Magnolia West Community Development District.

On a motion by Mr. Hart, seconded by Mr. Teagle, with all in favor, the Board adopted Resolution 2015-05, Adopting the Fiscal Year 2015-2016 Budget, as amended, for Magnolia West Community Development District.

TWELFTH ORDER OF BUSINESS

Public Hearing on the Special Assignments

1.) Consideration of Resolution 2015-06, Imposing Special Assessments and Certifying the Assessment Roll

On a motion by Mr. Hart, seconded by Mr. Dearing , with all in favor, the Board opened the The Public Hearing on the Imposition of Special Assessments for Magnolia West Community Development District.

No Audience Comments

On a motion by Mr. Hart, seconded by Mr. Dearing, with all in favor, the Board closed the Public Hearing for Magnolia West Community Development District.

Ms. Buchanan stated Sections 3(C) and 3 (D) will include a quarterly schedule of 25% due in November, February, May and August and that amount will reflect a total, subject to the recent changes made on the Final Budget, along with revising all rolls attached as exhibits.

On a motion by Mr. Dearing, seconded by Mr. Hart, with all in favor, the Board adopted Resolution 2015-06, Imposing Special Assessments, as amended, for Magnolia West Community Development District.

THIRTEENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

There was a question on the rental process.

There was a question on the Access System.

There were no Supervisor comments.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Teagle, seconded by Mr. Dearing with all in favor, the Board of Supervisors adjourned the meeting at 4:49 p.m. for the Magnolia West Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman