

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MAGNOLIA WEST
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Magnolia West Community Development District was held on **Tuesday, November 10, 2015 at 3:30 p.m.** at the Magnolia West Amenity Center located at 3490 Canyon Falls Drive, Green Cove Springs, FL. 32043.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Curtis Hart	Board Supervisor, Vice Chairman *(joined meeting in progress)
James Teagle	Board Supervisor, Assistant Secretary
Jan Doan	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams
Tony Shiver	First Coast CMS
Kyle Kubik	Austin Outdoor

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter opened the Board of Supervisors Meeting at 3:30 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There was an audience question on the Final Budget.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held
September 8, 2015**

On a motion by Mr. Doan, seconded by Mr. Teagle, with all in favor, the Board approved the minutes of the Board of Supervisors' regular meeting held September 8, 2015 for the Magnolia West Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of the Operation and
Maintenance Expenditures for August
2015 and September 2015**

On a motion by Mr. Doan, seconded by Mr. Teagle, with all in favor, the Board ratified the operations and maintenance expenditures for August 2015 in the amount of \$20,595.52 and September 2015 in the amount of \$22,883.22 for the Magnolia West Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No Report.
- B. District Engineer
Not Present.
- C. First Coast CMS
Mr. Shiver updated the Board that a propane gas tank was installed at the center. Also he will be having the kiddie pool features painted. Mr. Shiver requested to construct an office out of an existing closet for on-site staff. The Board of Supervisors gave a consensus to build an office within a budget of \$500.00.

*Mr. Hart now in attendance.

- D. Austin Outdoor
Mr. Kubik reviewed his report under Tab 4.
- E. District Manager
Ms. Dobbins noted the next meeting is December 8, 2015 at 3:30 p.m.

SIXTH ORDER OF BUSIENSS

**Consideration of Resolution 2016-01,
Amending Fiscal Year 2014-2015 Budget**

On a motion by Mr. Doan, seconded by Mr. Hart, with all in favor, the Board adopted Resolution 2016-01, Amending the Fiscal Year 2014-2015 Budget for Magnolia West Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Fitness Preventative
Maintenance Proposal**

On a motion by Mr. Hart, seconded by Mr. Doan, with all in favor, the Board approved the Fitness Pro Proposal for \$150.00 / per quarter for fitness equipment maintenance for Magnolia West Community Development District.

EIGHTH ORDER OF BUSINESS

**Audience Comments and Supervisor
Requests**


There were questions on election process and a request for pond maintenance.

There were no supervisor comments.

NINTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Teagle, seconded by Mr. Doan, with all in favor, the Board of Supervisors adjourned the meeting at 3:50 p.m. for the Magnolia West Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman