

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MAGNOLIA WEST
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Magnolia West Community Development District was held on **Tuesday, February 14, 2017 at 3:30 p.m.** at the Magnolia West Amenity Center located at 3490 Canyon Falls Drive, Green Cove Springs, and FL. 32043.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Jan Doan	Board Supervisor, Assistant Secretary
Mark Dearing	Board Supervisor, Assistant Secretary
James Teagle	Board Supervisor, Assistant Secretary

Also present were:

Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Patricia Gambino	Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams (via speakerphone)
Tony Shiver	First Coast CMS
Kyle Kubik	Yellowstone Landscape

Audience present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter opened the Board of Supervisors Meeting at 3:30 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience questions.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board of
Supervisors' Regular Meeting held
December 13, 2016**

On a motion by Mr. Dearing, seconded by Mr. Doan, with all in favor, the Board approved the minutes of the Board of Supervisors' regular meeting held December 13, 2016 for the Magnolia West Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of the Operation and Maintenance
Expenditures for November 2016**

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board ratified the operations and maintenance expenditures for November 2016 in the amount of \$17,258.70 for the Magnolia West Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Not present.
- C. Field Report
Tony Shiver reviewed his report under Tab 3.
- D. Landscape Report
Kyle Kubik reviewed his report under Tab 4.
- E. District Manager
Ms. Gallagher noted the next meeting will be held on April 11, 2017 at 3:30 p.m. and the Fiscal Year 2017/2018 budget will be proposed at this meeting.

SIXTH ORDER OF BUSINESS

Ratification of HVAC Repair

The Board ratified the Chairman's approval of HVAC repair with Island Air in the amount of \$3,820.00.

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board ratified the Chairman's approval of HVAC repair with Island Air in the amount of \$3,820.00 for the Magnolia West Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of WebWatchDogs Extended Warranty
Renewal**

The Board approved the renewal of extended warranty with WebWatchDogs at a cost of \$250.00 for one year.

On a motion by Mr. Doan, seconded by Mr. Teagle, with all in favor, the Board approved the renewal of extended warranty with WebWatchDogs at a cost of \$250.00 for one year for the Magnolia West Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Amenity Center Playground Mulch Proposals

The Board reviewed proposals from Yellowstone Landscape and Mulch Masters. The Board approved the proposal from Yellowstone Landscape in the amount of \$1,200.00

On a motion by Mr. Dearing, seconded by Mr. Doan, with all in favor, the Board approved the proposal from Yellowstone Landscape in the amount of \$1,200.00 for Magnolia West Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Amenity Center Fencing Improvement

The Board approved proposal from R. Champ Fencing to upgrade the fences and gate, on the north side of the Amenity Center, to six feet at a cost of \$1,240.00.

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board approved proposal from R. Champ Fencing to upgrade the fences and gate, on the north side of the Amenity Center, to six feet at a cost of \$1,240.00 for Magnolia West Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2017-04, ReDesignating a Treasurer

On a motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board adopted Resolution 2017-04, Designating Scott Brizendine as Treasurer for Magnolia West Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of Resolution 2017-05, Amendment to Resolution 2016-06, Imposing Special Assessments and Certifying the Assessment Roll

Ms. Gallagher updated the Board that subsequent to the adoption of Resolution 2016-06 on July 12, 2016, the Clay County Property Appraiser provided an updated roll which included plats not previously included in the districts adopted assessment roll and that at this time the district desires to adopt a revised assessment roll to replace Exhibit B in Resolution 2016-06 to reflect the changes.

On a Motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, The Board adopted Resolution 2017-05, which amends 2016-06 and adopts revised assessment roll to replace Exhibit B in Resolution 2016-06 to reflect the changes for Magnolia West Community Development District.

TWELFTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

An audience member had a question regarding lighting at the Amenity Center.
An audience member had a question regarding the fence along Medina Lane.
An audience member had a question regarding residents and seats on the Board.
An audience member had a question about temporary power poles.

There were no supervisor comments.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Doan, seconded by Mr. Dearing, with all in favor, the Board of Supervisors adjourned the meeting at 3:46 p.m. for the Magnolia West Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman