

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**MAGNOLIA WEST
COMMUNITY DEVELOPMENT DISTRICT**

The **special** meeting of the Board of Supervisors of Magnolia West Community Development District was held on **Tuesday, December 12, 2017 at 3:30 p.m.** at the Magnolia West Amenity Center located at 3490 Canyon Falls Drive, Green Cove Springs, and FL. 32043.

Present and constituting a quorum:

Bob Porter	Board Supervisor, Chairman
Jan Doan	Board Supervisor, Assistant Secretary
Mark Dearing	Board Supervisor, Assistant Secretary
James Teagle	Board Supervisor, Assistant Secretary

Also present were:

Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Megan Ayers	Administrative Assistant, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams
Tony Shiver	Representative, First Coast CMS

No audience present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Porter opened the Board of Supervisors Meeting at 3:38 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience members present for comments.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board of
Supervisors' Special Meeting held
October 10, 2017**

<p>On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board approved the minutes of the Board of Supervisors' special meeting held October 10, 2017 for the Magnolia West Community Development District.</p>

FOURTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for August 2017, September 2017 and October 2017

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board ratified the operations and maintenance expenditures for August 2017 in the amount of \$18,280.66, September 2017 in the amount of \$25,958.67 and October 2017 in the amount of \$21,525.08 for the Magnolia West Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report

- B. District Engineer
Not present

- C. Amenity Manager Report
 - 1.) First Coast CMS Field Report, November 2017
No questions or comments.

- D. Landscape Report
 - 1.) Yellowstone Landscape Report, December 2017
No questions or comments.

- E. District Manager
No report

SIXTH ORDER OF BUSINESS

Selecting an Audit Committee and Setting First Audit Committee Meeting

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board selected themselves as the Audit Committee and set the first audit meeting for February 13, 2017 at 3:30 p.m. at the Magnolia West Amenity Center located at 3490 Canyon Falls Drive, Green Cove Springs, and FL. 32043 for the Magnolia West Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2018-02,
Designating Primary Administrative Office**

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board adopted Resolution 2018-02, Designating Primary Administrative Office for the Magnolia West Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Pool Beam Repair Proposals

The Board reviewed proposals from Parry Pools and Capital T Pools.

On a motion by Mr. Teagle, seconded by Mr. Dearing, with all in favor, the Board approved the Parry Pools proposal in the amount of \$34,500.00 for the pool beam repair for Magnolia West Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Yellowstone Amenity Center
Landscape Replacement Proposal**

On a motion by Mr. Doan, seconded by Mr. Teagle, with all in favor, the Board approved the Yellowstone Landscape plant replacement proposal for the amenity center in the amount of \$1,325.00 for Magnolia West Community Development District.

TENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

There were no audience members present for comments.

There were no supervisor requests.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Dearing, seconded by Mr. Teagle, with all in favor, the Board of Supervisors adjourned the meeting at 3:40 p.m. for the Magnolia West Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman